



MALLA REDDY ENGINEERING COLLEGE FOR WOMEN

(Autonomous Institution-UGC, Govt. of India)

Accredited by NAAC with 'A+' Grade & Programmes Accredited by NBA

Affiliated to JNTUH, Approved by AICTE, ISO 9001:2015 Certified Institution

Maisammaguda, Dhulapally, Secunderabad - 500100.

INFRASTRUCTURE & FACILITIES MAINTAINANCE COMMITTEE

Functions:

- To monitor the condition of infrastructure & facilities available.
- To arrange for servicing and maintenance of all lab equipment, LCD Projectors and Digital Smart boards when required.
- Maintenance of Diesel Generators.
- Maintenance of UPS Systems and its Batteries.
- Regular measurements of earth resistance are conducted to maintain the building and equipment earthing.
- Ensures the safety of laboratories and classrooms by maintaining proper earth connections for various equipment at regular intervals.
- Ensuring safety requirements like operation of speed limiters, fire extinguishers etc.
- Proper upkeep and maintenance of the building.
- Maintenance of the lawns and surroundings.
- Carrying out minor repairs of furniture, electrical and sanitary fittings.
- Maintenance of the roads, water tanks and other services in the campus maintaining security.

Responsibilities of the Infrastructure & Facilities Maintenance Committee:

- Identify areas for infrastructure development and improvement, including classrooms, laboratories, libraries, auditoriums, sports facilities, and hostels.
- Oversee the planning, design, and development of campus infrastructure, ensuring it meets academic, administrative, and student needs.
- Regularly inspect and ensure the proper functioning of all campus buildings, including classrooms, offices, laboratories, rest rooms, and recreational areas.
- Develop a maintenance schedule for all physical infrastructure to ensure cleanliness, repair, and upkeep
- Coordinate with utility providers to resolve any issues related to supply or infrastructure.
- Prepare and manage the budget for infrastructure and facilities maintenance, ensuring proper allocation of resources for repairs, upgrades, and development projects.
- Monitor expenditure and ensure that resources are used efficiently for maintaining campus facilities.

Frequency of Meeting: Twice in a Year.

Composition of Infrastructure & Facilities Maintenance Committee

S.No	Name	Designation	Role
1	Dr. Y. Madhavee Latha	Principal, MRECW	Chairperson
2	Dr. N. Sreekanth	Dean-Administration	Member
3	Dr. C. V. P. R. Prasad	Dean-Academics	Member
4	Dr. B. V. S. P. Pavan Kumar	Dean, Training & Placement Officer	Member
5	Dr. K. Sudhakar	HOD, ECE	Member
6	Dr. Y. Geetha Reddy	HOD, CSE	Member
7	Dr. Vijaya Madhavi. S	HOD, EEE	Member
8	Dr. M. Vanitha	HOD, IT	Member
9	Dr. M.Shilpa	HOD, Chemistry	Member
10	Dr. P. Suvarchala Devi	HOD, MBA	Member
11	Dr. Narendhar Mulugu	Associate Professor, CSE (AI&ML)	Member
12	Dr. Ch. Srinivasa Rao	Associate Professor, CSE (DS)	Member
13	Dr. M. Vamsi Krishna	Associate Professor, CSE (CS)	Member
14	Dr. Muhammad Ashfaqul Hasan	Associate Professor, CSE (IoT)	Member
15	Dr. Sana Eswaramma	Associate Professor, Chemistry	Member
16	Mr. G. Prabhakar	Assistant Professor, CSE	Member
17	Mr. M. S. Ramulu	Foreman	Member
18	Mr. K. Saidulu Yadav	Physical Director	Member
19	Dr. K. Dasaratha	Librarian	Member
20	Mr. T. Janardhan	System Administrator	Member
21	Ms. S. Vanitha	Maintenance In-charge	Member
22	Mr. M. Uma Mahesh	A.A.O	Member Secretary